



This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees may be required to follow other job-related instructions and to perform other job-related duties as requested, subject to all applicable state and federal laws. Job functions may be subject to modification at the organization’s discretion.

**POSITION TITLE:** Program Director    **POSITION STATUS:** 1 FTE, Exempt    **STARTING SALARY RANGE:** \$44,000-\$45,000

**JOB POSTING SHORT SUMMARY:** See [full job-description](#) for details.    **BENEFITS:** PTO, Health/Dental, IRA Match

**The Program Director of Farmer Training** is responsible for supervising and directing all aspects of delivering programs & support to regional beginning and aspiring farmers including educational programming, department work plan and budget, outreach and recruitment, program evaluation and farmer alliance work. See the [Farmer Training Initiative](#) webpage for more information about our work. Bi-lingual candidates (Spanish or Hmong) are strongly encouraged to apply. See full job description for details

**Direct and implement departmental strategic directions, planning and evaluation**

- Develop, implement, and evaluate annual departmental work plan and budget to reflect the organization-wide strategic plan, scope of work for grants, and current status of partnerships, programs, and opportunities.

**Promote and Deliver Farmer Training Programs**

- Provide leadership and oversight for farmer training programming
- Supervise communication plan and program outreach to ensure content is accurate, effective, and consistent with organizational and programmatic mission and objectives, and complies with AOLC policies.
- Facilitate workshops, programs, meetings, and events, as needed.

**Contribute to key grant proposals and grant reports**

- Identify and recommend funding opportunities to help ensure adequate departmental and organizational resources
- Develop scopes of work, outputs, outcomes, timelines and budgets
- Oversee grant-related activities, update grant tracking documents, and contribute to grant reporting.

**Provide Departmental Supervision and Organizational Leadership**

- Conduct weekly departmental staff meetings to review progress toward annual plan and troubleshoot emerging issues.
- Observe direct reports’ delivery of programs; provide coaching and feedback. Conduct annual performance reviews.
- Foster strategic partnerships with funders, peer organizations, and collaborative groups regionally and nationally.

EDUCATION/EXPERIENCE	Other
⇒Four (4) year college degree or equivalent life or work experience. ⇒Demonstrated experience and training in racial justice equity work. ⇒Five or more (5+) years experience in food, sustainable farming, and /or experiential education. ⇒Three or more (3+) years of budget and/or grant management. ⇒Three or more (3+) years of supervision experience, preferred. ⇒Farm ownership experience preferred.	⇒Must maintain a current driver’s license ⇒Must be willing to maintain first aid and CPR certification ⇒Employment contingent upon passing a criminal background check and sex offender registry check.  Note: Training available after hire, if needed.

For a full job-description [click here](#) To apply visit [learngrowconnect.org/employment](http://learngrowconnect.org/employment).  
 Note → Applications without cover letter, resume, and references will not be considered.  
 Please no phone calls.